



PLANNING & ECONOMIC DEVELOPMENT

2nd Floor, 10125 – 100 Ave
Morinville, AB T8R 1L6
T 780.939.7855

SUBMIT TO:
Development@morinville.ca

Date Received
Stamp

APPLICATION INFORMATION

A complete application for processing must include:

- Two (2) original Real Property Reports (RPR) prepared by an Alberta Land Surveyor and not more than six (6) months old. RPR's dated more than 6 months old may be accepted provided they are accompanied by a Statutory Declaration evidencing no changes to the subject property since the date of the RPR. (Faxed, copied or spliced RPR's will not be accepted.)
- This Compliance Certificate Application fully completed and signed, or a letter of request containing all required information
- Fee as per current Fees and Charges Bylaw
- Land Title Certificate not more than 30 days old

Processing begins the day after a complete application is received by the Town.

- Regular service attempts to have responses to applicants within 7-10 business days; please be aware that the regular service is subject to work volumes, and response times may vary.
- Rush service provides a response within three (3) business days and the service is available at the discretion of the Development Authority.

Personal information is collected for the purpose of processing your application form and will be used to contact you regarding your application. Collection is authorized under section 4(c) of the Protection of Privacy Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your application may be inputted into an automated system to generate content to make decisions, recommendations, and predictions and may be included on reports that are available to the public as required or allowed by legislation. Your information will only be used solely for the purposes related to the Town of Morinville.

PROPERTY INFORMATION

Address/Location: _____ Land Use District: _____

Legal Address: Lot _____ Block _____ Plan _____; or, Qtr _____ Sec _____ Twp _____ Range _____ 25 West of _____ 4th Meridian

APPLICANT INFORMATION

Applicant: _____ Phone: _____

Address: _____ Postal Code: _____
(STREET) (MUNICIPALITY) (PROV)

Email: _____ Fax: _____

Contact Person/Agent: _____ Contact Phone (Cell): _____

Your File No.: _____

Registered Landowner: (if same as Applicant, check here:)

Registered Name(s): _____ Phone: _____

Address: _____ Postal Code: _____
(STREET) (MUNICIPALITY) (PROV)

Applicant Signature: _____ Date: _____

SERVICE LEVEL AND FEES

- Residential – Regular Service (7-10 Business Days)
- Residential – Rush Service (within 3 Business Days)
- Commercial/Industrial/Major Multi-Family (5+ units) – Regular Service (7-10 Business Days)
- Commercial/Industrial/Major Multi-Family (5+ units) – Rush Service (within 3 Business Days)

SELECTED METHOD OF NOTIFICATION / RECEIPT OF COMPLIANCE

Mail to above address

Call for pick up

Email